

## Front of House/Company Dress Code Policy

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Our dress code company policy outlines how we expect our staff members to dress at public events. Committee members and front of house workers should note that their appearance matters when representing our company in front of patrons, visitors or other parties. Our appearance can create a positive or negative impression that reflects on our company and culture.

### Scope

This policy applies to all members who represent the company in a client facing manner.

### Policy Elements

These dress code guidelines apply when working with the general public:

- All patron/client facing staff should be wearing a Lightbox Productions Lanyard (where appropriate)
- All clothes should not present another theatre companies logo.
- All clothes must be work-appropriate. Shoes should be closed toe.

The following rules always apply when working with our organization.

- Closed toe shoes should be worn at all times, unless part of the costume, and specifically authorised by the costume designer.
- Bare feet are prohibited in our rehearsal rooms.
- Close toed shoes must be worn to all bump in/out activities.